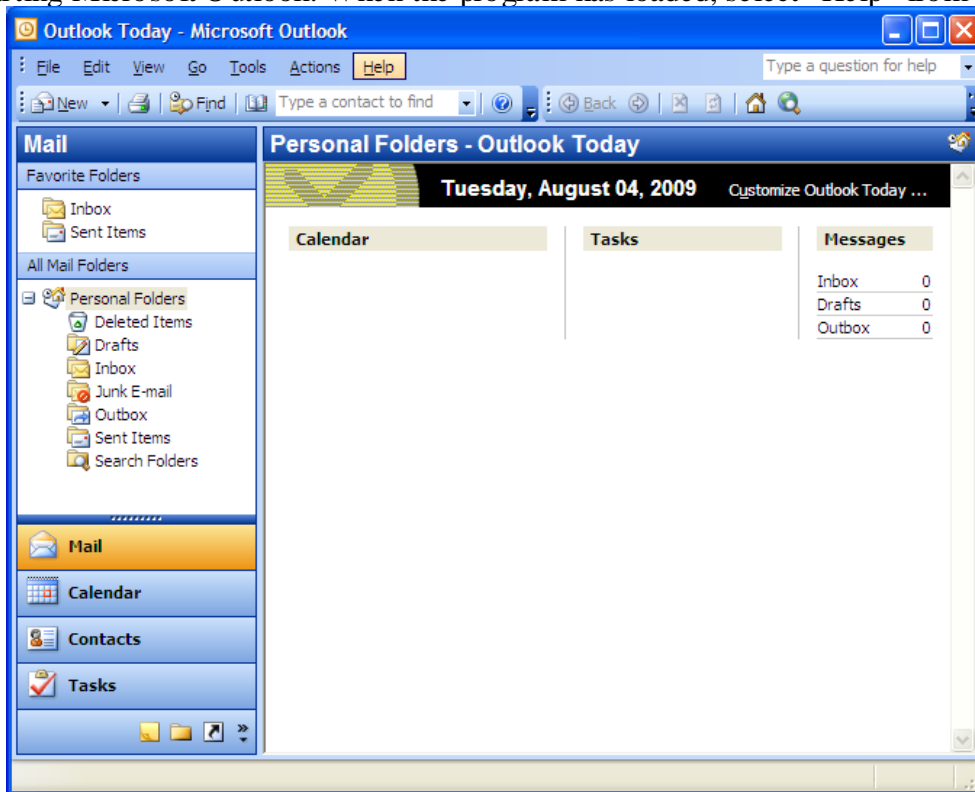


## Upgrading to Oracle Outlook Connector 10.1.3.0.11.110130

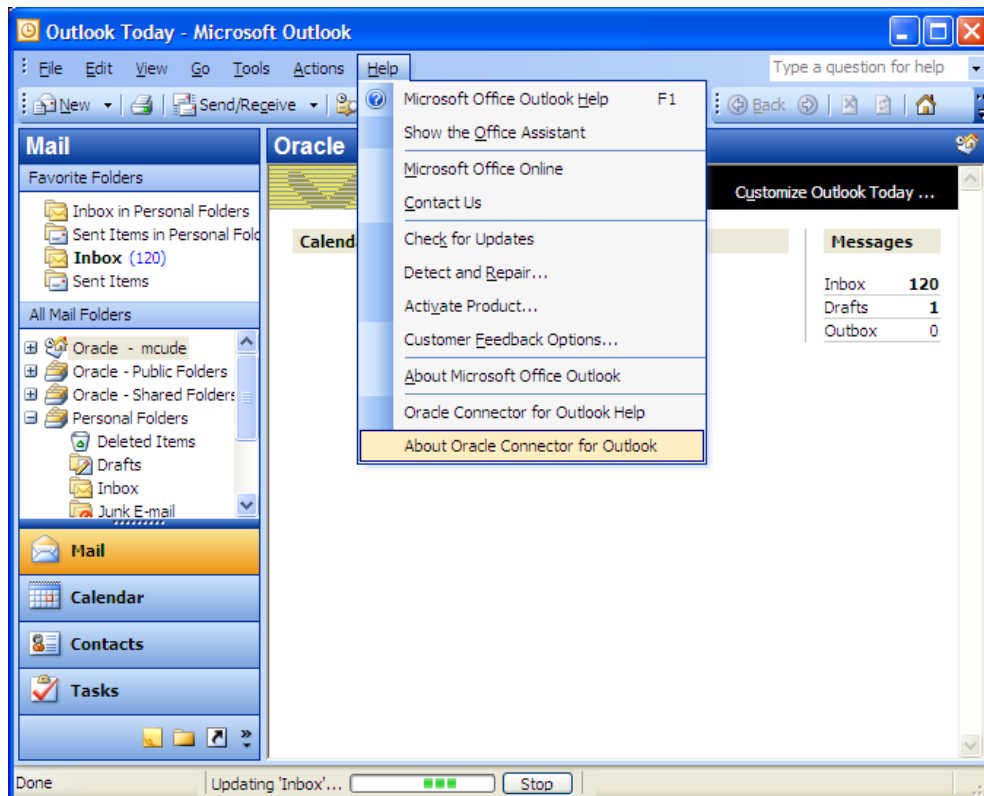
Note: Setup and screenshots are identical for Office 2003/2007, XP and Vista.

The first step in the process is to find the current version of Oracle Outlook Connector on your machine.

Begin by starting Microsoft Outlook. When the program has loaded, select “Help” from the Menu bar.



Select “About Oracle Connector for Outlook”



The information screen will show you which version is running on your machine.



The newest version which should be installed is 10.1.3.0.11.110130.

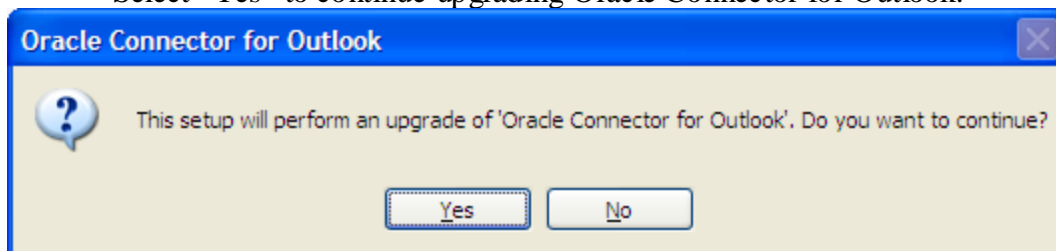
If the newest version is currently installed, your machine is currently up to date.

If not, please download the 10.1.3.0.11.110130 version from the location provided by the I.T. Help Desk.

After downloading the latest version, execute the installer by double-clicking on the file.

This screen shown below will appear.

Select "Yes" to continue upgrading Oracle Connector for Outlook.



Click "Next" when the installer asks for action.



When you see the "InstallShield Wizard Completed" screen shown above, click "Finish". This is the final step in upgrading the Oracle Connector for Outlook to the latest version.

